



**Feeding Laramie Valley Job Description and Application Details  
2020 AmeriCorps VISTA Summer Associate**

**Position:** Feeding Laramie Valley Kids Out to Lunch (KOTL)

**Reports To:** Feeding Laramie Valley Kids Out to Lunch Director, Sandy Moody

**Start and end dates:** June 2020 to August 2020

(Ability to commit to entire 10-week season with some holiday, weekend and/or evening work as required. There is occasional flexibility in the schedule when supervisor's advance approval.)

**Position Overview:**

A Feeding Laramie Valley (FLV) Kids Out to Lunch Summer Associate (SA) will serve as a community-based activist and advocate for group and individual efforts to promote local food security and equity in Albany County, Wyoming. Kids Out to Lunch team members will play a key role in providing free lunch and daily activities to children 0-18 during the summer months when there are no school lunch programs and the season calls out for relaxed community sharing. This program is a daily, weekday event where families and kids of all ages come to our building to enjoy delicious, healthy and hot meals featuring local foods and produce they help grow and harvest. Foster Grandparents offer story time, community educators and KOTL team members plan fun and engaging activities. The position involves hands-on work in food service; working with children in your community; assistance with overall organizational operations and use of social media to promote the lunch program. KOTL program supports Feeding Laramie Valley's efforts to promote local food security and equity in Albany County, Wyoming.

**Responsibilities:**

The Feeding Laramie Valley KOTL team will take part in everything from menu planning, budget management, shopping, cleaning, cooking and serving food; to activity development, coordination, outreach and leadership. The FLV Summer Associates are expected to work closely with their primary supervisor, as part of a cooperative and supportive team, including being supportive and helping volunteers.

**Financial Stipend:** Bi-weekly living allowance of about \$479.08, 35/hours work week for 10 weeks. Choice of an end-of-service education award of about \$1,311.00 that can be used for school payments or federal loans or cash stipend accrued at approximately \$345.00.

**Scheduling:** Monday-Friday 8:30 a.m. - 4:30 p.m.

Each 8-hour day includes a one-hour lunch break. Required, all-staff breakfast meetings are conducted once every two weeks with a start-time of 8:00 a.m. (earlier for those assigned to the meal prep team).

**Additional Requirements:**

All staff, interns and volunteers for FLV are subject to criminal record background checks.

**Application:**

Essay and interview required. If selected for an interview, two references will be required.

Applicants are asked to write a detailed essay expressing how this experience will benefit social justice projects throughout the community as well as how working for Feeding Laramie Valley will enhance their personal and professional goals. In this essay, please describe why this position interests you, what relevant experience you may have, and why you would be a good fit for FLV.

**For More Information and To Apply:**

Please email essay and full contact information to Sandy Moody, [sandy@feedinglaramievalley.org](mailto:sandy@feedinglaramievalley.org), or contact us for alternative delivery methods. A resume may also be included but is not required. Please place in email subject line: 2020 VISTA Summer Associate – KOTL.

**Application Deadline:** Applications may be submitted beginning Thursday, February 13, 2020, and must be received no later than 11:00 p.m. Mountain Time, Friday, May 1, 2020 for consideration for the 2020 AmeriCorps VISTA Summer Associate – Feeding Laramie Valley Kids Out to Lunch position.