**2021 AmeriCorps VISTA Summer Associate**

**Position**:  Feeding Laramie Valley Kids Out to Lunch (KOTL)

**Reports To**:  Sandy Moody, Kids Out To Lunch Coordinator

**Start and end dates**:  June 2021 to August 2021

(Ability to commit to entire 10-week season with some holiday, weekend and/or evening work as required. There is occasional flexibility in the schedule with supervisor's advance approval.)

**Position Overview:**

A Feeding Laramie Valley (FLV) Kids Out to Lunch Summer Associate (SA) will serve in an exciting, diverse environment as a community-based activist and advocate for group and individual efforts to promote local food security and equity in Albany County, Wyoming.  Kids Out to Lunch team members will play a key role in providing free lunch and daily activities to children 0-18 during the summer months when kids are active in the community and looking to get out of their comfort zones. This program is a daily, weekday event where families and kids of all ages come to our building to pick up delicious, healthy and homemade meals featuring local foods and produce. Our Foster Grandparents help to distribute meals and interact with the kids they know from the schools. KOTL team members plan creative, fun and educational activities that the kids can do at home or close to our location in LaBonte Park. The position involves hands-on work in food service; working with children in your community; assistance with overall organizational operations and use of social media to promote the lunch program. The KOTL program supports Feeding Laramie Valley's efforts to promote local food security and equity.

**Responsibilities:**

The Feeding Laramie Valley KOTL team will take part in everything from menu planning, budget management, shopping, cleaning, cooking and serving food; to activity development, coordination, outreach and leadership. The FLV Summer Associates are expected to work closely with their primary supervisor, as part of a cooperative, diverse, and supportive team, including being supportive of and helping volunteers.

**Financial Stipend**: Bi-weekly living allowance of about $513.94, 35/hour work week for 10 weeks. Choice of an end-of-service education award of about $1,311.00 that can be used for future school payments or federal student loans or cash stipend accrued at approximately $4.49 per day, approximately $345.00 for 10 weeks.

**Scheduling**: Monday-Friday 8:30 a.m. - 4:30 p.m. Each 8-hour day includes a one-hour lunch break. Required, all-staff breakfast meetings are conducted once every two weeks with a start-time of 8:00 a.m. (earlier for those assigned to the meal prep team). See also COVID-19 related notes below.

**Additional Requirements:**

COVID-19 Related Safety

All FLV programs and services continue to operate within careful attention to the implications of operating essential services during a global pandemic. FLV COVID-19 policies and requirements are in line with those determined by the leading public health experts in the country; the most current recommendations of the Centers for Disease Control; any and all Federal, State, and Local mandates; and additional guidelines and requirements (including possible testing, remote-working, quarantine practices, and daily screening, required mask-wearing, social distancing, and sanitary practices while on any and all FLV associated work sites) as are required by the ARI CEO and Board of Directors at any given time. Any staff or volunteer costs associated with these requirements, will be fully covered by ARI.

Criminal Background Checks

All staff, interns and volunteers for Feeding Laramie Valley are subject to criminal record background checks.

**Application:**

Essay and interview required. If selected for an interview, two references will be required.

Applicants are asked to write a detailed essay expressing how you feel this experience will benefit the community in general, as well as how working for Feeding Laramie Valley will enhance your personal and professional goals. In this essay, please describe why this position interests you, what relevant experience you may have, and why you would be a good fit for FLV.

**For More Information and To Apply:**

The best way to gather more detailed information about FLV and ARI and their related programs, is to take a look at the following key websites associated with these programs:

<actionresources.ngo>

[feedinglaramievalley.org](http://feedinglaramievalley.org/)

[highergroundfair.org](http://highergroundfair.org/)

Please email essay and full contact information to Sandy Moody, [sandy@feedinglaramievalley.org](mailto:sandy@feedinglaramievalley.org), or contact us for alternative delivery methods. A resume may also be included but is not required. Please place in email subject line: 2021VISTA Summer Associate – KOTL.

**Application Deadline:**Applications will be accepted until May 1, 2021, 11:59 p.m. MT.

Sandy Moody

<sandy@actionresources.ngo>

Program Support Services Coordinator

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